

Regulations for student access to examination (course completion assessment) scripts for studies conducted at the Faculty of Medicine and Health Sciences - ref. R/2/2023, approved by the Faculty Council on 18.5.2023

Article 1

General provisions

1. These Regulations specify the rules for accessing examination scripts at the Faculty of Medicine and Health Sciences of Andrzej Frycz Modrzewski Krakow University.
2. Access to the examination script is granted at the request of the student who is the author of the examination script.
3. Access to the examination script shall take place in the presence of the examiner or another academic who supervised the examination in the particular course.

Article 2

Conditions for accessing the examination script.

1. Access to the examination script is granted only to the student who was the author of the examination script.
2. Access to the examination script can only take place after the examination in the course in question has been completed and the results presented to all students taking the examination.
3. Access to the examination script takes place at the educational facility where the student took the examination.
4. During the consultation, it is strictly forbidden to record examination scripts, in particular to take photographs or to write down the content of questions and correct answers.
5. Any attempt of unethical behaviour during the consultation, including changing answers to examination questions, may constitute grounds for a referral to the disciplinary committee for punishment of the student.

Article 3

Procedure for accessing the examination script.

1. Within 2 working days of the publication of the examination results, students shall notify the Year Prefect of their wish to access the examination script.
2. The Year Prefect shall immediately forward the list of students to the Instructor in charge of the course and to the Dean's Office for information.
3. The course instructor sets the date and place where the examination scripts will be accessed and appoints a person responsible for the consultation.
4. Access to first attempt examination scripts must be made possible before the next examination date in the resit examination period.
5. In the case of written examinations in a resit examination period, the access must be organised no later than within 10 days of the publication of the results.
6. In the case of test examinations, students shall be provided with the following materials for inspection: a test sheet containing the student's answers, a set of examination questions and an answer key.

7. The student has the right to raise objections to the examiner about the content and/or the design of a test question during the consultation. Comments on the questions, particularly those concerning the possibility of the lack of a correct answer or of there being more correct answers to a question than assumed by the examiner, must be supported with appropriate arguments referring to the content of materials provided by the lecturer and/or the literature recommended for the course.
8. If the examiner discovers a flawed question, they shall appropriately change the final examination score, taking into account the scripts and scores of all students taking the examination.
9. In the case of access to an examination script with answers to open-ended questions, the student will be given access to the written paper along with the comments of the examiner or another academic who participated in the preparation of the examination and/or the review of the examination scripts.
10. The student has the right to comment on the content of a question or the evaluation of their answer to an open-ended question during the consultation. The comment must be supported by arguments referring to the content of the materials provided by the lecturer and/or the content of the literature recommended for the course.
11. The examiner shall assess the validity of the reported comment and decide whether or not to change the score of the script of the student concerned or, in special cases, the score of the examination scripts of all students.

Article 4

Final provisions

1. Any disputes concerning the access to the examination script are resolved by the Vice-Dean of the Faculty for the field of study concerned with the examination.
2. The present Regulations shall enter into force on the date of their publication and may be amended only by a decision of the authority responsible for their introduction.

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